REGULATION ON CONFERRING
THE SCIENTIFIC TITLE OF
„DOCTOR OF MEDICAL
SCIENCES”

Belgrade, 2008
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Pursuant to provisions of article 75 of the Medical Faculty Statutes and upon advice of the Scientific Council of the Faculty of Medicine dated 3 June 2008, at the meeting held on 17 June 2008 and Decision of the General Council No 15/X-2/3 dated 5 May 2014 the Faculty of Medicine - University of Belgrade enacts this

REGULATION ON CONFERRING THE SCIENTIFIC TITLE OF „DOCTOR OF MEDICAL SCIENCES”
AT THE INSTITUTION OF HIGHER EDUCATION – UNIVERSITY OF BELGRADE, FACULTY OF MEDICINE

I. GENERAL PROVISIONS

Conferring the Scientific Title of „Doctor of Medical Sciences”

Article 1

(1) This regulation governs the conferring of the scientific title of the „Doctor of Medical Sciences“ – Dr.Sc. Med. – Ph.D. at this Medical Faculty.

(2) A person becomes entitled to the title of „Doctor of Medical Sciences”:

1) after completion of the academic doctoral studies at this Medical Faculty (hereinafter – doctoral studies) and after he/she defends his/her doctoral dissertation to earn the scientific title of „Doctor of Medical Sciences” (hereinafter – doctoral dissertation);

2) after he/she defends a doctoral dissertation which is based on published papers in top international journals (article 30, paragraph 4 of the Law on Higher Education);

3) if he/she has already earned the title of master of medical sciences and after he/she defends a doctoral dissertation pursuant to the statutory regulation in force before enactment of the Law on Higher Education, but not later than 9 September 2012 (article 128 of the Law on Higher Education).

(3) On the basis of a favorable report of the Doctoral Commission the University of Belgrade (hereinafter – University) issues a diploma conferring the title of „Doctor of Medical Sciences” (hereinafter – Diploma) signed by the Medical Faculty Dean and the University President (Rector).

(4) The ceremony of promotion of a candidate into the Doctor of Medical Sciences is held at the University premises pursuant to the University Statutes (article 105 paragraph 1 point 2).

II. DOCTORAL STUDIES

Organization of Doctoral Studies

Article 2

(1) Doctoral studies referred to in article 1, paragraph 2, point 1 of this regulation are organized and implemented pursuant to the Law on Higher Education, Law on Scientific Research, Statutes of the University of Belgrade, accreditation criteria of the National Council for Higher Education, and taking into account positions of the European Commission, recommendation of pertinent international associations, before all European University Association, as well as recommendations of international associations of medical faculties/colleges.

(2) Doctoral studies shall be conducted pursuant to the general principles for the core activity of the Faculty of Medicine (articles 10-14 of the Faculty Statutes).

(3) Doctoral studies shall be conducted within the core activity of higher education and scientific research at the Medical Faculty (hereinafter: Faculty) through the study programs for the doctoral studies (hereinafter – study programs; article 27-28 of the Faculty Statutes).

(4) Running the doctoral studies (classes, mentorship, work in program councils, work in
commissions during the doctoral dissertation drafting) is a part of the teaching activity of the teaching staff and associates and shall be, accordingly, taken into account when the teaching work is assessed, pursuant to the Faculty internal regulations.

(5) Study programs referred to in paragraph 3 of this article may be organized with other institutions of higher education and scientific institutes pursuant to article 72 paragraph 2 of the Faculty Statutes.

(6) Scientific research institutions within the University of Belgrade and persons elected into scientific posts pursuant to the *Regulation on Terms and Mode of Participation of Scientific Research Institutions within the University of Belgrade and Persons Elected into Scientific Posts in Running Certain Parts of Teaching Activity* at the University of Belgrade may participate in running parts of study programs referred to in paragraph 3 of this article.

(7) Doctoral studies may also be organized in cooperation with nationally accredited domestic and foreign institutions of higher education pursuant to article 26 of the *Law on Higher Education*, article 91, paragraph 2, point 8 of the University Statutes and article 76, paragraph 2 of the Faculty Statutes.

(8) Agreements on joint doctoral studies referred to in the paragraph above shall govern all issues relating to enrollment to and running of the studies, as well as applying for approval and defending the doctoral dissertation, including the conferring of the joint Diploma or Multiple Diploma.

(9) Doctoral studies may also be organized in the English language, pursuant to provisions of the *Law on Higher Education*.

*Study Programs for Doctoral Studies*

**Article 3**

(1) Study programs referred to in article 2 paragraph 3 of this Regulation are based on acquisition of knowledge through autonomous individual scientific work on the levels specified in the Dublin Descriptors led and supervised by the mentor.

(2) Areas of study programs referred to in article 2 paragraph 3 of this regulation include:

1) molecular and experimental medicine;
2) branches of internal medicine;
3) branches of surgery;
4) branches of preventive medicine;
5) interdisciplinary and multidisciplinary areas.

(3) Generally, study programs referred to in article 2 paragraph 3 of this regulation are realized within the current projects at the Faculty or, in case of study programs referred to in article 2 paragraph 5 of this regulation, within cooperation with other institutions with which the Faculty entered into a special collaboration agreement for the purpose of running the doctoral studies.

(4) A part of the study program content, for which it is pertinent and feasible, referred to in article 2 paragraph 3 of this regulation, may be run applying a distant learning method.

*Content and Subject of Doctoral Studies*

**Article 4**

(1) The area of molecular and experimental medicine covers fundamental research based on experimental work relevant for medicine and in areas the Faculty is accredited for.

(2) The area of branches of internal medicine covers research and study of problems

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1 Dublin descriptors are statements that provide characteristics of a study cycle (undergraduate-Bachelor, graduate-Master and Doctoral studies). These statements define levels and profiles of competences that a student should acquire in each of the study cycles. The descriptors proposed by the Joint Quality Initiative) are used by the European Commission for the definition of the qualification framework.
relating to clinical aspects and pathogenesis of entities covered by branches of internal medicine, for elucidation of processes in the course of these diseases, as well as for clarification and scientific understanding of diagnostic and medical treatment procedures in the course of these diseases, contributing to the concept of evidence based medicine.

(3) The area of surgery covers research and study of issues relating to clinical aspects of pathogenesis of entities pertinent to surgical branches, for elucidation of processes in the course of these diseases, as well as for clarification and scientific understanding of diagnostic and surgical treatment procedures in the course of these diseases, contributing to the concept of evidence based medicine/surgery.

(4) The area of preventive medicine covers research of issues relating to health promotion and prevention of diseases, as well as methods to increase abilities and capacities of patients, individuals and society to fight diseases and extend life, contributing to the concept of evidence based medicine, and the area of healthcare system research.

(5) Interdisciplinary and multidisciplinary areas cover research and studies including two or more of the areas listed above where, concept-wise, it is impossible to give a precedence to either.

Structure of Study Programs for Doctoral Studies

Article 5

(1) Doctoral studies are based on the European Credit Transfer and accumulation System (ECTS) in the amount specified for the study program (180 ECTS or 240 ECTS).

(2) A student at the doctoral studies shall earn:

1) 30 ECTS credits through acquisition of knowledge and skills in the areas of fundamentals of scientific work, ethics in science, methodology of scientific work, and one optional course relevant for the area of doctoral studies that the student is enrolled to;

2) 30 ECTS credits by individual work in the areas specified above, where such work will be values through assays, presentations or other forms of public display of student’s work;

3) 15 ECTS credits by individual paper in the areas of the study program the student opted for (article 3 paragraph 2 of this regulation), where one such paper will be a detailed review of the history of the problem, analysis of pertinent development and current state of the art (the last 5 years), which is in the focus of interest of the student; this paper (in e-format) is deposited in the Faculty Library and will be publicly accessible after the doctoral dissertation has been defended;

4) 60 ECTS credits (study programs carrying 180 ECTS) i.e. 120 credits (study programs carrying 240 ECTS) by collection of data by personal effort to provide for the empirical foundation of the doctoral dissertation;

5) 15 ECTS credits by publishing of the results that are the integral part of the doctoral dissertation in scientific journals, with the following minimum requirements:

   i. One paper in category M21/22 or 2 papers in category M23 (study programs carrying 180 ECTS and 240 ECTS), where the student is the first author or the second author of these papers if his/her mentor is the first author;

   ii. aggregated impact-factor of journals in which the papers are published may not be under 0.3.

6) 30 ECTS credits by writing and defending the doctoral dissertation.

Evaluation of Student Achievement during the Doctoral Studies

Article 6

(1) Evaluation of student’s work referred to in article 5 paragraph 2 point 1 is accomplished
at exams in the manner specified in the study program; when a passing grade is awarded for all of the requirements specified, a candidate is awarded the pertinent number of ECTS credits;

(2) Evaluation of student’s work referred to in article 5 paragraph 2 point 2 is accomplished by his/her mentor who has to establish that the student has fulfilled all requirements of the study program; when a passing grade is awarded for all of the requirements specified, the candidate is awarded the pertinent number of ECTS credits;

(3) Evaluation of student’s work referred to in article 5 paragraph 2 point 3 is accomplished by his/her mentor who has to establish that the student has fulfilled all requirements of the study program; when a passing grade is awarded for all of the requirements specified, the candidate is awarded the pertinent number of ECTS credits;

(4) Evaluation of student’s work referred to in article 5 paragraph 2 point 4 is accomplished at the Program Council of the study program on the basis of candidate’s report (the scope and manner thereof are specified in the study program) and substantiated opinion of the mentor of the candidate’s report; once the report is adopted, the candidate is awarded the pertinent number of ECTS credits;

(5) If the Program Council fails to adopt the student’s report, they submit the comments/objections to the student who is obliged to submit an amended report endorsed by the mentor within 45 days. The report has to be amended to comply with all suggestions of the Program Council;

(6) If the Program Council fails to adopt the student’s report referred to in paragraph 5 of this article, or if the mentor’s opinion, referred to in paragraphs 4 or 5 of this article is negative, the Program Council shall notify the Scientific Council of the Faculty that will appoint an Expert Commission in which no members of the Program Council of that study program will be included;

(7) The Expert Commission shall review all relevant materials and within 30 days submit a report to the Scientific Council which will finally decide whether to adopt the student’s report or refuse it.

(8) A candidate is entitled to submit a new report within a term of no less than 6 (six) months.

(9) Final refusal of the report referred to in paragraph 8 of this article shall imply expulsion of the candidate from that study program without any ECTS credits awarded pursuant to article 5 paragraph 2 point 4.

(10) Awarding the credits pursuant to article 5 paragraph 2 point 5 of this regulation shall be effectuated on the basis of proof that the paper was published (in printed or e-formats) or editors letter conforming that the paper was adopted for publication in the final version.

(11) Awarding the credits pursuant to article 5 paragraph 2 point 6 of this regulation shall be effectuated on the basis of report of the Commission before which the student successfully defended his/her doctoral dissertation.

(12) Students who completed academic specialist studies or the first year of graduate studies in the previous three years may have a part of the program referred to in article 5 paragraph 2 point 1 recognized (classes attended and exams passed) if at the academic specialist studies or general courses on the graduate program they had and passed courses that in their content and volume correspond to certain parts of the doctoral studies, which will be decided by the Program Council of the study program on the basis of substantiated application of the student endorsed by his/her mentor.

(13) Students who defended their Master of Science thesis in the preceding 8 (eight) years in the area overlapping with the study program at which the candidate is enrolled may apply for recognition of the thesis as the review paper referred to in article 5 paragraph 2 point 3, and the Program Council will decide accordingly.

**Timeframes for Completion of the Study Programs of Doctoral Studies**

**Article 7**
(1) Student earns the credits referred to in article 5 paragraph 2 points 1 & 2 during the first year of the doctoral studies, or during the first two years of the doctoral studies, at the latest.  
(2) Student initiates activities to earn the credits referred to in article 5 paragraph 2 points 3 & 4 after he/she earns all the credits referred to in the previous paragraph and is obliged to earn all the credits within no more than 30 (thirty) months (study programs carrying 180 ECTS credits), or 54 (fifty-four) months (study programs carrying 240 ECTS credits). 
(3) Total duration of the doctoral studies, including the submission of the final version of the doctoral dissertation for assessment, may not exceed 6 (six) years (study programs carrying 180 ECTS credits) or 8 (eight) years (study programs carrying 240 ECTS credits). 
(4) Student has to fulfill the requirements for the credits referred to in article 5 paragraph 2 point 5 when he/she submits the doctoral dissertation for assessment, at the latest, since this is a prerequisite for taking the doctoral dissertation for assessment. 
(5) Deadlines specified in paragraphs 1, 2 and 3 of this article may be extended in case of justified and extraordinary reasons for the total duration of up to 18 (eighteen) months. 
(6) Substantiated proposal of a decision relating to student’s application for extension of the deadlines specified in the previous paragraph shall be submitted by the Program Council of the study program to the Scientific Council of the Faculty, which will decide accordingly.  
(7) Student may appeal against the decision of the Scientific Council to the General Council of the Faculty which will pass the final decision. 
(8) If the student fails to fulfill the requirements of the study program to earn the credits in any of the phases of the doctoral studies, he/she will leave the study program loosing the right to re-apply to the same program, but keeping the already earned ECTS credits.

**Groupings of Doctoral Studies Study Programs**

**Article 8**

(1) Two or more related study programs may organize themselves into a program grouping. 
(2) The Scientific Council of the Faculty gives approval to setting up a grouping on the basis of joint substantiated proposal of the program councils of the study programs that combine a part of their activities into a grouping. 
(3) A program grouping sets up a coordination commission composed of 2 members from each of the program councils to run a study program (article 2 paragraph 2 points 1, 2 & 3 of this regulation). 
(4) The proposal of joint activities is deemed adopted once the Program Councils of the study programs included in the grouping accept it, and notify the Scientific Council of the Faculty accordingly. 
(5) Activities referred to in article 5 paragraph 2 point 1 may be also organized as common even for more study programs that are not included in the grouping.

**Proposing and Adopting Doctoral Studies Study Programs**

**Article 9**

(1) Proposal for a study program is usually composed by the Department members. 
(2) Exceptionally, proposal for a study program may be composed by a commission appointed by the Dean if it is a study program run by several departments or organized with other institutions of higher education or scientific institutions (article 2 paragraphs 5, 7 & 8 of this regulation). 
(3) Scientific Council examines the study program, and if it is adopted, it is submitted to the General Council for endorsement. 
(4) The endorsed study program is furnished to the University Senate for adoption and it subsequently undergoes the accreditation process pursuant to the Law on Higher Education.
(5) If the Scientific Council fails to adopt the proposed study program, it is returned to the proponent for improvement.

(6) If a study program is not approved after re-examination, the Dean may set up an Expert Commission composed of no less than 5 members, including external experts, to evaluate the study program.

(7) The General Council examines the Commission report, referred to in the previous paragraph, and passes the final decision on adoption of the proposed study program or refusal thereof.

Content of Study Program Proposal

Article 10

(1) A study program proposal shall include:

1) Name of study program and area of the study program pursuant to article 3 paragraph 2 of this regulation;

2) Substantiation of the rationale for the study program pursuant to article 4 of this regulation;

3) Volume of the study program expressed in ECTS credits (180 ECTS or 240 ECTS; article 5 paragraph 1 of this regulation);

4) Eligibility requirements for enrollment to the study program pursuant to article 14 of this regulation;

5) Approximate number of students per enrollment cycle for the first three cycles;

6) The lowest number of students for which the program will be run and possible groupings of the study programs (article 8 of this regulation) if the number of enrolled student is below the set minimum;

7) The list of mandatory and optional courses and modules with the content thereof;

8) The number of lecturers and teaching associates of the Faculty, which may account for no less than 2/3 of all teaching staff, except for study programs referred to in article 2 paragraph 6 of this regulation;

9) List of the teaching staff on the study program pursuant to article 2 of this regulation with their CVs (including the list of publications) substantiating that accreditation criteria of the National Council for Higher Education are fulfilled;

10) Assessed engagement on the annual level (number of classes) for all teaching staff;

11) Methodology of teaching and monitoring of student progress referred to in article 5 paragraph 2 points 1-3;

12) If the study program allows for distant learning (article 3 paragraph 4 of this regulation) pertinence of this methodology should be elaborated for that part of the study program;

13) Description of the student activities referred to in article 5 paragraph 2 point 4;

14) Number of ECTS credits awarded for each individual activity pursuant to article 5 of this regulation;

15) Whether it is possible to use teaching modules from any of already running doctoral study programs;

16) Proposed frequency of announcing enrollment to the study program – each year or every other year;

17) Language in which the study program will be run;

18) Requirements for transfer from other study programs;

19) Other issues relevant for running the study program and important for accreditation of the study program.
Study Program Council

Article 11

(1) For each adopted and accredited study program the Scientific Council shall appoint a Program Council composed of 7 members who are proposed by the study program proponent.
(2) The Program Council members are appointed for a 4-year term, and their appointment may be renewed once.
(3) Members of the Program Council come from the ranks of the academic staff of the Faculty conducting studies in the area covered by the study program.
(4) External researchers (not employed at the Faculty) whose scientific activity covers the area of the study program may account for up to one third of the Program Council members.
(5) A person may be a member of up to two Program Councils.

Program Council Function

Article 12

(1) The Program Council:
   1) Proposes to the Scientific Council to announce open competition for mentors for a specified study program;
   2) Proposes to the Scientific Council the number and structure of candidates eligible to apply for a specified study program;
   3) Analyzes received applications of prospective mentors and furnishes the names of proposed mentors to the Scientific Council;
   4) Proposes to the Scientific Council members of the commission for enrollment to the doctoral studies;
   5) Reviews and proposes to the Scientific Council any amendments to a specified study program;
   6) Once a year submits a report to the Scientific Council on how a study program progresses;
   7) Examines interim reports on students’ progress;
   8) Any other activity stipulated in this regulation;
   9) Examines other issues relevant for implementation of a specified study program.

Mentor

Article 13

(1) For each student enrolled to the doctoral studies, the Scientific Council of the Faculty appoint a mentor (in case of interdisciplinary and multidisciplinary study programs a co-mentor is also assigned) upon advice of the Program Council of the study program, from the pool of academics who applied for the mentorship.
(2) Generally, the mentor and co-mentor come from the Faculty of Medicine teaching staff; exceptionally, the mentor or co-mentor mentor may be external academics in case when most of the research within the doctoral studies is conducted in another institution on the basis of established scientific collaboration.
(3) Mentor shall lead and supervise the work of a doctoral study student.
(4) Mentor participates in the commission for selection of students to enroll to the doctoral studies.
(5) Mentor is obliged to provide the material and technical conditions for work the purpose of which is to result in a doctoral dissertation, i.e. he/she has to be the head of a project relevant for the study program, or be an associate at such project, under the condition that the head of the project agrees that the student may work on the project.
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(6) Mentor, together with the student, shall participate in composing the research plan, wording of the doctoral dissertation title, selection of the topic, preparation of application and substantiation of rationale for the doctoral dissertation and other activities relating to the doctoral studies.

(7) Mentor shall make sure that the research is conducted on the schedule, so that all research studies necessary for the doctoral dissertation are conducted within the set timeframe, and he/she shall be responsible for the assessment of whether the research has reached the level required for a doctoral dissertation, in terms of volume and quality.

(8) Mentor shall submit interim (in 6-month intervals) reports on the student’s progress to the Program Council.

(9) The Program Council shall, in turn, assess the mentor’s work.

(10) A member of the academic staff at the Faculty may be a mentor simultaneously in up to three doctoral dissertation applied for on any grounds (article 1 paragraph 2 of this regulation).

(11) Exceptionally, a student may apply for the change of mentor, submitting a substantiated request to the Program Council that shall decide.

(12) A student may appeal against the decision referred to in the previous paragraph to the Scientific Council of the Faculty that will pass a final decision.

Enrollment of Students to Doctoral Studies

Article 14

(1) A person is eligible for enrolment to the doctoral studies if he/she fulfills the criteria specified in article 59 of the Faculty Statutes as well as:

1) General conditions stipulated in the Regulation on Terms, Mode and Procedure for Enrollment to the Second and Third Level of Academic Studies enacted by the University of Belgrade;

2) Has a diploma of graduate or integrated graduate studies conferred by an accredited institution recognized in the Republic of Serbia;

3) For the areas of molecular and experimental medicine: finished integrated medical studies with 360 ECTS credits or graduate academic studies of veterinary medicine, dentistry or pharmacy carrying no less than 300 ECTS credits or graduate academic master studies in the area of molecular biology carrying no less than 300 ECTS credits;

4) For the area of preventive medicine: finished integrated medical studies with 360 ECTS credits or graduate academic studies of veterinary medicine, dentistry or pharmacy carrying no less than 300 ECTS credits; exceptionally, graduates from other disciplines with no less than 300 ECTS credits may be enrolled to the study program in the area of preventive medicine; any decision to that effect shall be made by the Scientific Council upon advice of the Program Council;

5) Exceptionally, graduates from other disciplines (master degree and no less than 300 ECTS credits who also finished postgraduate studies in the area of public health with 60 or 120 ECTS credits) may be enrolled to the study program in the area of public health;

6) For the area of internal medicine branches: finished integrated medical studies with 360 ECTS credits, completed academic studies for specialization in the pertinent branch of medicine and commenced or completed specialization in the pertinent branch of internal medicine;

7) For the area of branches of surgery: finished integrated medical studies with 360 ECTS credits, completed academic studies for specialization in the pertinent branch of surgery and commenced or completed specialization in the pertinent branch of surgery;

8) Exceptionally, a person may be eligible for study programs referred to in points 6 & 7, above under the condition that he/she finished integrated medical studies
with 360 ECTS credits, completed academic studies for specialization in the pertinent branch of medicine/surgery and proved the aptitude for scientific research substantiating it with a substantial number of publications in journals listed in the Medline database where the candidate is the first or second author;

9) For the area of multidisciplinary and interdisciplinary studies: some of requirements listed in points 2-5 of this paragraph, according to the predominant features of the studies which are specified in the study program;

10) The requirement of academic studies for specialization shall not apply to candidates already holding the title of master of medical sciences.

(2) A person commencing analogue studies at another institution of higher education may transfer to the doctoral studies; the pertinent recommendation to that effect shall be made by the Program Council, and the Scientific Council shall decide.

(3) In addition to the requirements listed in paragraph 1 of this article, the candidates are also required to fulfill the following criteria:
1) Command of the English language to the level required for communication and the use of reference literature;
2) Computer literacy.

(4) Foreign nationals may also be enrolled to the doctoral studies under the same conditions as the Serbian nationals except for the cost/fee (article 23 of this regulation) which is set by a special decision.

(5) On the occasion of the enrollment to doctoral studies a contract is signed between the student and Faculty specifying mutual obligations.

(6) Student gets a doctoral studies registration card.

Admission Commission

Article 15

(1) Admission Commission for each study program, composed of potential mentors, shall be assigned by the Scientific Council upon advice of the Program Council.

(2) The Admission Commission makes the initial ranking list of candidates for enrollment to the first year of a study program for doctoral studies on the basis of fulfillment of requirements referred to in article 14 of this regulation, grade average on the undergraduate and graduate studies, duration of studies (for each month after 30 October in the year in which the student completed attending the classes the grade average shall be reduced by 0.1), and other achievements in research and studies.

(3) Mentor shall propose candidates to be admitted on the basis of the ranking list referred to in paragraph 2 of this article and conduct interviews with candidates taking into account opinion/suggestions of other Commission members, as well.

(4) Program Council composes a list of admitted candidates and furnished is to the Scientific Council which finally endorses and confirms the list.

Discontinuation of Doctoral Studies

Article 16

(1) Upon his/her request, a student may be granted dormancy of the rights and duties pursuant to article 60 of the Faculty Statutes.

(2) The status of a doctoral studies student shall be discontinued if he/she fails to fulfill all pre-exam and exam duties within the deadlines specified in article 7 of this regulation.

(3) The status of a doctoral studies student shall also be discontinued in case:
1) he/she finishes the studies;
2) leaves the studies;
3) a disciplinary measure of expulsion from the studies is pronounced;
4) the mentor gives a disapproving assessment on his/her work in the regular
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report submitted to the Program Council adopted by the Program Council and Scientific Council.

(4) A person no longer holding the status of student is not entitled to reimbursement of a part of the whole amount of fee specified in article 23 of this regulation.

III. DOCTORAL DISSERTATION
Submitting Topic of Doctoral Dissertation for Approval

Article 17

(1) A topic for doctoral dissertation may be submitted for approval by:
1) A doctoral studies student, but not before he/she earns 60 ECTS credits referred to in article 5 paragraph 2 points 1-3 of this regulation;
2) A person who published, in the last 8 years, no less than 4 papers categorized as M21/22 in an area for which the Faculty is accredited, where the candidate is the first author;
3) A holder of master of sciences degree pursuant to article 1 paragraph 2 point 3 of this regulation.
(2) The application referred to in point 1, paragraph 1 of this article shall be examined by the Program Council of the study program. The application referred to in point 1 paragraphs 2 & 3 of this article shall be reviewed by the Commission for Monitoring Application, Drafting and Defending Doctoral Dissertations (hereinafter Doctoral Commission), which is a body appointed by the Scientific Council upon advice of the Vice-dean from the ranks of the Council.
(3) A person referred to in paragraph 1 point 3 of this article shall submit his/her application for doctoral dissertation according to the Faculty internal regulations in force by enactment of the Faculty Statutes and of this regulation, and the finished dissertation must be submitted for evaluation by 9 September 2012, at the latest.

DOCTORAL DISSERTATION OF DOCTORAL STUDIES STUDENTS
Submitting the Topic of Doctoral Dissertation for Approval

Article 18

(1) Student shall submit the topic of his/her doctoral dissertation for approval to the Program Council of doctoral studies.
(2) The application of a doctoral studies student for approval of the topic of doctoral dissertation shall include:
1) Title of the doctoral dissertation;
2) Name of the study program of the doctoral studies at which the doctoral dissertation is realized;
3) Proof that the student has earned no less than 30 ECTS credits referred to in article 5 paragraph 2 points 1-3 of this regulation.;
4) Name(s) of mentor (and co-mentor for interdisciplinary and multidisciplinary study programs) and endorsement of the topic by the mentor (and co-mentor);
5) Institution(s) where the study will be conducted (data collection) and their consent for this work if these are institutions not listed in the study program;
6) Favorable opinion of pertinent Ethics Committees;
7) Title and synopsis of the project within which the doctoral dissertation will be realized, pertinent technical and material conditions for the experimental/research part of the study relating to the;
8) Rationale for the topic of the doctoral dissertation by the student and mentor in the context of the body of knowledge in the area of the topic, with clearly specified hypothesis and explicitly specified purpose, i.e. aim of the study;
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9) Synopsis of activities on data collection including the timeframe and schedule;
10) Techniques and technologies to be used in collection, processing and analysis of the data with brief explanation of pertinence and need;
11) Scope of personal involvement of student in the implementation of techniques and technologies referred to in the previous point.
12) Candidate’s assessment of the possible impact and proposed reference literature;
13) This rationale may not be longer than 5 pages.

Approval of Doctoral Dissertation Topic

Article 19

(1) After the application fulfilling the requirements stipulated in article 18 has been submitted, the Program Council proposes members of the Commission to evaluate the pertinence of the topic and candidate to the Scientific Council of the Faculty.
(2) The Commission to evaluate the pertinence of the topic and candidate shall be composed of no less than three members from the ranks of teaching staff and researchers out of which at least two from the Faculty and at least one external (from other institution) experts in the given scientific area.
(3) The Commission reports to the Scientific Council and Program Council generally within 30 days.
(4) If the report is favorable and the Scientific Council adopts it, the report with advice for adoption is forwarded to the General Council for endorsement.
(5) The endorsed report is forwarded to the University Scientific Council for the given area.
(6) If the Commission report is negative, and the Scientific Council complies with it, the proposal is returned to the candidate for amendments to take into account comments and objections of the Commission.
(7) Student is obliged to return the amended proposal to the Commission within 30 (thirty) days highlighting the parts amended in compliance with the Commission’s suggestion; the Commission again submits a proposal of the decision to the Scientific Council which passes the final decision.
(8) If the student fails to submit the amended proposal within 30 (thirty) days it shall be deemed that he/she gave up the topic, and the Program Council is notified accordingly.
(9) If the Scientific Council fails to comply with the Commission’s opinion, the Scientific Council shall appoint a new Commission.

Submitting the Finished Doctoral Dissertation

Article 20

(1) Student is required to submit for assessment the finished doctoral dissertation after 6 (six) years (study programs carrying 180 ECTS credits), i.e. 8 (eight) years (study programs carrying 240 ECTS credits) (article 7 paragraph 3 of this regulation).
(2) Doctoral dissertation referred to in article 2 paragraphs 6, 7 and 8 may also be written in the English language, where the following parts have to be included in the Serbian language, as well:
   1) Summary;
   2) Brief excerpt of the Introduction;
   3) Translation of the working hypothesis;
   4) Summary of the results;
   5) Translation of the Conclusion.
(3) Student’s application to the Commission for evaluation of the finished doctoral dissertation should be substantiated with following enclosures:
   1) doctoral dissertation with annexed papers referred to in article 5 paragraph 5 of
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this regulation;
2) database in a protected e-format which provides the empirical basis for the doctoral dissertation;
3) mentor’s opinion.

(4) The database referred to in point 2 of the previous paragraph shall be treated as a set of confidential information to which article 189 of the Faculty Statutes shall apply; it shall be accessible by the mentor, members of the commission for evaluation and final defense of the doctoral dissertation, and persons authorized by the Faculty Dean.

(5) If the mentor’s opinion (point 3 paragraph 3 of this article) is negative, the Program Council may ask for additional explanations from both student and the mentor.

(6) The Program Council will forward their conclusion of fulfillment of the criteria for defense of the doctoral dissertation to the Scientific Council, underlying the mentor’s opinion.

Evaluation of Finished Doctoral Dissertation

Article 21

(1) The Scientific Council shall appoint a Commission for evaluation and defense of the finished doctoral dissertation composed of 3-5 members, of which at least one member is teaching staff or research associate from another university.

(2) The Commission for evaluation and defense of the finished doctoral dissertation produced in collaboration of multiple institutions (article 2 paragraph 6, 7 i 8) shall be composed of the Faculty teaching staff in the number specified in the contract on studies, and they will be appointed by the Scientific Council upon advice of the Vice-dean for science.

(3) Generally, the Commission reports to the Scientific Council within 30 days

(4) If the report is favorable and the Scientific Council adopt it, the report and advice to adopt it, specifying the Commission members names, are furnished to the General Council of the Faculty for endorsement.

(5) The mentor and co-mentor of the doctoral dissertation may not be members of the Commission.

(6) The endorsed proposal of the report and list of members of the Commission for defense of the doctoral dissertation are forwarded to the University Council of the pertinent scientific area for approval.

(7) If the Commission’s report is negative, and the Scientific Council complies with it, the dissertation is returned to the candidate for amendment together with the Commission’s comments and objections.

(8) If the Scientific Council fails to comply with the Commission’s report, the Scientific Council shall appoint a new Commission.

(9) Exceptionally, and with substantiated reasons, the General Council of the Faculty may change or amend composition of the Commission referred to in paragraph 1 of this article.

Defense the Finished Doctoral Dissertation

Article 22

(1) Upon approval of the University Council of the pertinent scientific area public defense of the doctoral dissertation is scheduled, and time and venue are published.

(2) Public defense of doctoral dissertation of a doctoral study student shall be scheduled within 4 months after the approval referred to in the previous paragraph is granted.

(3) A doctoral dissertation produced pursuant to provisions of article 2 paragraphs 6 & 8 may be defended in the English language.

(4) For the defense of the doctoral dissertation a candidate shall submit:

1) The doctoral dissertation printed in sufficient number of copies, with an annex
containing the list of papers referred to in article 5 paragraph 5, submitted to the pertinent Faculty service, which is forwarded to the Commission for evaluation and defense;

2) The doctoral dissertation in e-format, protected from any changes;

3) Mentor’s report describing the topic and content of the dissertation, its originality and contribution of the candidate to each individual publication/paper listed in relation to the dissertation, making the report an integral part of the copy of the doctoral dissertation filed in the Record Office.

(5) The final version of doctoral dissertation shall include the list of Commission members, name(s) of the mentor (and co-mentor) and their signatures.

(6) Mentor (and co-mentor) shall be present at the public defense, but are not the Defense Commission members.

(7) After the doctoral dissertation defense, the Commission finds that the student did or did not defend his/her doctoral dissertation.

(8) If the student published more papers than required pursuant to article 5 paragraph 5 of this regulation, where the combined impact factor exceeds one and defended the doctoral dissertation, the doctoral dissertation shall be graded cum laude (with honor).

(9) If the student published at least twice the number papers required pursuant to article 5 paragraph 5 of this regulation, where the combined impact factor exceeds two and defended the doctoral dissertation, the doctoral dissertation shall be graded summa cum laude (with highest honor).

(10) After a successful public defense of the doctoral dissertation, a doctoral study student becomes entitled to the promotion into the scientific title of the „doctor of medical sciences” (Dr.Sci.Med. – if the studies carry 180 ECTS or Dr.Sci.Med./Ph.D. – if the studies carry 240 ECTS).

(11) After receipt of the report on defended dissertation the Vice-dean for science sends a proposal for promotion of doctor of sciences to the President (Rector) of the University of Belgrade who promotes him/her.

(12) If the student fails to defend his/her doctoral dissertation, the credits referred to in article 5 paragraph 6 shall not be conveyed to him/her, but the student may keep the remaining credits; such student may not re-enroll the same study program or again apply for approval of the doctoral dissertation on the same grounds.

Covering the Cost

Article 23

(1) Student shall cover:
1) the cost of lectures and application for approval of the doctoral dissertation, approval of the doctoral dissertation, evaluation of the finished doctoral dissertation, and defense of the finished doctoral dissertation;

2) operating cost of the Commission in certain stages of approval and defense of the doctoral dissertation;

3) if the student is a Faculty associate or employed on a project where the Faculty as an institution implements the Project, he/she shall be exempted from payment of the aforementioned cost upon his/her request substantiated with pertinent evidence, and the Dean shall rule accordingly.

(2) If the student is exempted from covering of the operating cost of the Commission (point 2 of the previous paragraph), Commission members will not be paid.

(3) If the same person is a member of more Commissions evaluating the same dissertation referred to in paragraph 1, point 2 of this article, he/she shall receive the full amount of fee for work in one Commission, 35% of the full amount for his/her work in the other.

(4) Student shall deposit no less than 50% of the amount referred to in paragraph 1 point 1 of this article on the occasion of concluding the contract on enrollment to the
doctoral studies, 20% before commencement of activities to earn credits referred to in article 5 paragraph 2, points 3 & 4 of this regulation, and the rest will be split pro rata before activities in the processes of application, approval and defense of the doctoral dissertation.

(5) Student shall deposit no less than 50% of the amount referred to in paragraph 1 point 2 of this article on the occasion of applying for approval of the doctoral dissertation topic, and the rest when he/she submits the finished doctoral dissertation.

(6) Student shall be exempted from payment of a part of the cost of lectures referred to in paragraph 1 point 1 of this article if the lectures have been recognized, and a part of the study program passed pursuant to article 6 paragraph 12 of this regulation, proportionally to the number of credits recognized.

(7) Faculty associates and students employed on projects where the Faculty is the institution implementing the project may be exempted from the payment of the whole or part of fees referred to in paragraph 1 point 1, which is decided by the Dean upon request of the student and opinions of the mentor and Program Council of the study program.

(8) The payments effectuated by the student are non-refundable.

(9) The amount and structure of cost referred to in paragraph 1 points 1 & 2 shall be revised by the Faculty Council at least once a year.

DOCTORAL DISSERTATION BASED ON PUBLISHED PAPERS

Applying for Approval of Doctoral Dissertation Topic

Article 24

(1) A national of the Republic of Serbia with academic title of the medical doctor and professional title of a specialist in a branch of clinical medicine/surgery who published as the first author, in the last 8 years, no less than 4 papers classified as M21/22 from an area that the Faculty is accredited for, may apply for approval of a topic of doctoral dissertation.

(2) Application for approval of the topic referred to in paragraph 1 of this article shall include:
1) Title of the doctoral dissertation topic;
2) Doctoral dissertation summary;
3) A brief review of the area covering the topic the approval of which is applied for, where at least two review papers in the previous 2 years were published in journals category M21/22 relating to the area covering the topic the approval of which is applied for must be supplied;
4) Candidate’s papers on which the topic is based, where the papers have to be published in printed or e-format, or finally accepted for publication, which is substantiated by official letter of the publication editor;
5) Complete list of candidate’s publications;
6) Dissertation synopsis with explicit references referred to in point 4 of this paragraph;
7) Assessed volume of unpublished data that will be used for the dissertation, which may not exceed 20% of all data;
8) Opinions of pertinent ethics committees on ethical aspects of the proposed topic.

(3) Candidate may ask for appointment of a mentor from the ranks of the Faculty teaching staff experts in the area.

(4) Mentorship is a part of teaching activity of the Faculty teaching staff, and as such is taken into account for evaluation of teaching activities, pursuant to internal regulations of the Faculty.

(5) On the occasion of applying for approval of a topic referred in paragraph 1 of this article, the candidate and Faculty conclude a contract precisely specifying mutual
rights and obligations.

Approval of the Doctoral Dissertation Topic

Article 25

(1) The Doctoral Commission shall set up a Commission composed of 3-5 members to examine the material referred to in the previous article, and in particular:
   1) Fulfillment of the criteria referred to in article 24 paragraph 1;
   2) Relevance of the papers referred to in article 24 paragraph 1 for the proposed topic;
   3) Consistency of papers relating to the topic and the proposed dissertation topic.
(2) Position of the Doctoral Commission, including the mentor’s proposal if the candidate asked for it, shall be forwarded to the Scientific Council of the Faculty generally within 60 days of the application submission.
(3) If the report is favorable and adopted by the Scientific Council, the report and recommendation for adoption are forwarded to the General Council of the Faculty for endorsement.
(4) The endorsed report is forwarded to the University Council for the pertinent scientific area for approval.
(5) If the Commission report is negative and the Scientific Council complies with it, the proposal is returned to the candidate with Commission’s comments and objections for amendment.
(6) Candidate is required to respond to the Commission’s comments and objections within 30 days at the latest; conversely, it shall be deemed that the candidate gave up.
(7) Commission furnishes the report to the Scientific Council for final decision.
(8) If the Scientific Council fails to comply with the Commission’s report, the Scientific Council shall appoint a new Commission.

Submitting Finished Doctoral Dissertation

Article 26

(1) Candidate is required to submit the finished dissertation not later that 18 months after the approval of the University Council of the pertinent scientific area has been granted.
(2) Student’s application for appointing the Commission for evaluation and defense of the finished doctoral dissertation should be substantiated with the following enclosures:
   1) doctoral dissertation with annexed papers of the candidate on which the dissertation is based;
   2) database not used in the papers referred to in the previous point, but included in the doctoral dissertation, in a protected e-format;
   3) mentor’s opinion, if the candidate asked for appointment of a mentor.
(3) The database referred to point 2 of the previous paragraph shall be treated as a set of confidential information to which article 189 of the Faculty Statutes shall apply; it shall be accessible by the mentor, members of the commission for evaluation and final defending of the doctoral dissertation, and persons authorized by the Faculty Dean.
(4) If the candidate fails to submit the finished doctoral dissertation within the deadline specified in paragraph 1 of this article, the whole procedure of the application for approval of the topic shall be repeated.
(5) Exceptionally, Scientific Council may approve an extension of the term specified in paragraph 9 if the candidate provides evidence that his/her papers categorized as R51, published in the meantime, may contribute to improvement of the doctoral dissertation quality.
Evaluation of Finished Doctoral Dissertation

Article 27

(1) Scientific Council shall appoint a Commission composed of 3-5 members for evaluation and defense of the doctoral dissertation, of which at least one member is teaching staff or research associate from another university.
(2) Generally, the Commission shall report to the Scientific Council within 30 days.
(3) If the report is favorable and the Scientific Council adopts it, the names of members of the Commission for defense of the doctoral dissertation and recommendation for adoption are forwarded to the General Council of the Faculty for endorsement.
(4) Mentor may not be a member of the Commission referred to in paragraphs 1 and 3 of this article.
(5) The endorsed report and names of the members of the Commission for defense of the doctoral dissertation are forwarded further to the University Council of the pertinent scientific area for approval.
(6) If the report of the Commission is negative, and the General Council complies with it, the dissertation with Commission’s comments and objections is returned to the candidate for amendments.
(7) If the Scientific Council fails to comply with Commission’s report, the Scientific Council shall appoint a new Commission.

Defense of Finished Doctoral Dissertation

Article 28

(1) Upon approval of the University Council of the scientific area, public defense of the doctoral dissertation is scheduled, and time and venue are published.
(2) Public defense of doctoral dissertation of a doctoral study student shall be scheduled within 4 months after the approval referred to in the previous paragraph is granted.
(3) For the defense of the doctoral dissertation a candidate shall submit:
   1) The doctoral dissertation printed in sufficient number of copies, with an annex containing the list of papers referred to in point (point) submitted to the pertinent Faculty service, which is forwarded to the Commission for evaluation and defense;
   2) The doctoral dissertation in e-format, protected from any changes;
   3) Mentor’s report if the candidate asked for his/her appointment, making the report an integral part of the copy of the doctoral dissertation filed in the Record Office.
(4) The final version of doctoral dissertation shall include the list of Commission members, name of the mentor and their signatures.
(5) Mentor shall be present at the public defense, but is not the Defense Commission members.
(6) After the doctoral dissertation defense, the Commission finds that the student did or did not defend his/her doctoral dissertation.
(7) If the candidate published more papers that required pursuant to article 24 paragraph 1 of this regulation, the doctoral dissertation shall be graded cum laude (with honor).
(8) If the candidate published at least 50% more papers that required pursuant to article 24 paragraph 1 of this regulation, and defended the doctoral dissertation, the doctoral dissertation shall be graded summa cum laude (with highest honor).
(9) After a successful public defense of the doctoral dissertation, the candidate becomes entitled to the promotion into the scientific title of the „doctor of medical sciences“ (Dr.Sci.Med.).
(10) After receipt of the report on defended dissertation the Vice-dean for science sends a proposal for promotion of doctor of sciences to the President (Rector) of the University of Belgrade who promotes him/her.
(11) If the student fails to defend his/her doctoral dissertation, he/she may not apply for another doctoral dissertation on the basis of same publications.

**Covering the Cost**

**Article 29**

(1) Candidate shall cover:
   1) Administrative costs such as the cost of application for approval of the doctoral dissertation and its processing, approval of the doctoral dissertation, evaluation of the finished doctoral dissertation, and defense of the finished doctoral dissertation;
   2) operating cost of the Commission in certain stages of approval and defense of the doctoral dissertation;

(2) If the same person is a member of more Commissions evaluating the same dissertation referred to in paragraph 1, point 2 of this article, he/she shall receive the full amount of fee for work in one Commission, 35% of the full amount for his/her work in the other.

(3) Candidate shall deposit no less than 60% of the amount referred to in paragraph 1 point 1 of this article on the occasion of concluding the contract on enrollment to the doctoral studies, and the rest on the occasion of submitting the finished doctoral dissertation for evaluation.

(4) Candidate shall deposit no less than 50% of the amount referred to in paragraph 1 point 2 of this article on the occasion of applying for approval of the doctoral dissertation topic, and the rest when he/she submits the finished doctoral dissertation.

(5) Faculty associates whose papers are used as the basis for doctoral dissertation (article 24 point 1) accomplished at the Faculty may be exempted from the payment of the whole or part of fees referred to in paragraph 1 point 1, which is decided by the Dean upon request of the candidate and opinions of the head of Department at which the candidate is employed.

(6) The payments effectuated by the candidate are non-refundable.

(7) The amount and structure of cost referred to in paragraph 1 points 1 & 2 shall be revised by the Faculty Council at least once a year.

**IV. ETHICAL ASPECTS AND INTEGRITY OF SCIENTIFIC WORK**

**Article 30**

(1) In the course of work on doctoral dissertation all students and candidates shall fully comply with all ethical principles, good laboratory practice, good clinical practice and all any other principles that provide for integrity of scientific work.

(2) Violation of principles referred to in paragraph 1 of this article may provide the grounds for removal of the student/candidate from the further process of doctoral dissertation writing, and pertinent recommendations are given by bodies overseeing the work of student/candidate, while the Scientific Council shall decide accordingly.

(3) If it is found that a defended doctoral dissertation was written using the results and materials obtained by the breach of principles referred to in paragraph 1 of this article, in addition to legal sanctions, the person shall be denied the right to apply for any doctoral dissertation at the Faculty in the future.
V. TRANSITIONAL PROVISIONS

DOCTORAL DISSERTATION APPLIED FOR BY A MASTER OF SCIENCE

Deadline for Defense of Doctoral Dissertation on the Basis of Title of Master of Medical Sciences

Article 31

A person with conferred title of the master of medical sciences may apply for approval of doctoral dissertation and defend it by 9 September 2012 at the latest (Article 128 of the law on Higher Education).

Applying for Approval of Doctoral Dissertation Topic

Article 32

(1) Any person with academic title of master of medical sciences conferred in the Republic of Serbia may apply for approval of doctoral dissertation topic.
(2) The application with candidate’s documentation for doctoral dissertation shall be examined by the Doctoral Commission.
(3) The Doctoral Commission is required to examine the candidate’s submitted application within a month and at this stage provide professional assistance to the candidate.
(4) The Commission shall assess whether the candidate fulfills basic requirements specified in this regulation and whether the proposed topic and rationale are grounded.
(5) If all requirements from the previous paragraph are fulfilled, the Commission invites the candidate for oral explanation and rationale of his future work on the doctoral dissertation before the Commission members in the presence of the future mentor.
(6) If the Commission identifies shortcomings of the proposed topic and/or rationale, the candidate and mentor shall receive written comments within two months at the latest.
(7) The Commission may hire Faculty teaching staff for expert help for certain areas, even when they are not members of the Commission or Scientific Council, and may invite them to the Commission’s meeting.
(8) On the occasion of applying for approval of the topic, the candidate and Faculty conclude a contract precisely specifying mutual rights and duties.

Approval of Doctoral Dissertation Topic

Article 33

(1) Once all formal requirements for application of topic approval are fulfilled and orally presented rationale favorably evaluated, the Scientific Council shall, upon advice of the Doctoral Commission, set up the Commission for evaluation of pertinence of the topic and candidate, and appoint the mentor.
(2) Mentorship is a part of teaching activity of the Faculty teaching staff, and as such is taken into account for evaluation of teaching activities, pursuant to internal regulations of the Faculty.
(3) Commission for evaluation of pertinence of the topic and candidate shall include no less than three members from the ranks of teaching staff and researchers with pertinent scientific titles, out of which at least two have to be affiliated with the Faculty and at least one shall be external, i.e. from another institution pursuing the pertinent scientific area.
(4) Commission shall report to the Scientific Council, generally within 30 days.
(5) If the report is favorable and the Scientific Council adopts it, the report and recommendation for adoption are forwarded to the General Council for endorsement.
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(6) The endorsed report is forwarded to the University Scientific Council of the pertinent scientific area for adoption.
(7) If the Commission report is negative and the Scientific Council complies with it, the proposal is returned to the Candidate with Commission’s comments and objections for amendment.
(8) If the Scientific Council fails to comply with Commission’s report, the Scientific Council shall appoint a new Commission.

Submission of Finished Doctoral Dissertation

Article 34

(1) Candidate is required to submit the finished dissertation within the terms that take into account deadlines stipulated in the Law on Higher Education (article 128) and this regulation (article 1 paragraph 2 point 3, article 31).
(2) Candidates application for appointment of a Commission for evaluation of finished doctoral dissertation shall be substantiated with:
   1) doctoral dissertation;
   2) at least one published paper in the area of doctoral dissertation where the candidate is the first author or second author if the mentor is the first author in publications categorized as M21, M22 or M23; impact-factor of journals in which the papers were published may not be under 0.3.
   3) database of empirical foundation of the doctoral dissertation in protected e-format;
   4) mentor’s opinion.
(3) The database referred to in point 3 of the previous paragraph shall be treated as a set of confidential information to which article 189 of the Faculty Statutes shall apply; it shall be accessible by the mentor, members of the commission for evaluation and final defending of the doctoral dissertation, and persons authorized by the Faculty Dean.

Evaluation of Finished Doctoral Dissertation

Article 35

(1) Scientific Council shall appoint the Commission composed of 3-5 members for evaluation and defense of the doctoral dissertation.
(2) Generally, the Commission shall report to the Scientific Council within 30 days.
(3) If the report is favorable and the Scientific Council adopts it, the names of members of the Commission for defense of the doctoral dissertation and recommendation for adoption are forwarded to the General Council of the Faculty for endorsement.
(4) Mentor may not be a member of the Commission referred to in paragraphs 1 and 3 of this article.
(5) The endorsed report and names of the members of the Commission for defense of the doctoral dissertation are forwarded further to the University Council of the pertinent scientific area for approval.
(6) If the report of the Commission is negative, and the General Council complies with it, the dissertation with Commission’s comments and objections is returned to the candidate for amendments.
(7) If the Scientific Council fails to comply with Commission’s report, the Scientific Council shall appoint a new Commission.

Defense of Finished Doctoral Dissertation

Article 36

(1) Upon approval of the University Council of the scientific area, public defense of the doctoral dissertation is scheduled, and time and venue are published.
(2) Public defense of doctoral dissertation of a doctoral study student shall be scheduled
within 4 months after the approval referred to in the previous paragraph is granted, taking into account deadlines stipulated in article 1 paragraph 2 point 3.

(3) For the defense of the doctoral dissertation a candidate shall submit:

1) The doctoral dissertation printed in sufficient number of copies, with an annex containing the list of papers referred to in article 34, paragraph 2 point 2;
2) The doctoral dissertation in e-format, protected from any changes;
3) Mentor’s report, making the report an integral part of the copy of the doctoral dissertation filed in the Record Office.

(4) The final version of doctoral dissertation shall include the list of Commission members, name of the mentor and their signatures.

(5) Mentor shall be present at the public defense, but is not the Defense Commission members.

(6) After the doctoral dissertation defense, the Commission finds that the student did or did not defend his/her doctoral dissertation.

(7) If the candidate published two to three times more papers that required pursuant to article 34 paragraph 2 point 2 of this regulation, and defended the doctoral dissertation, the doctoral dissertation shall be graded *cum laude* (with honor).

(8) If the candidate published four or more times more papers that required pursuant to article 24 paragraph 1 of this regulation, and defended the doctoral dissertation, the doctoral dissertation shall be graded *summa cum laude* (with highest honor).

(9) After a successful public defense of the doctoral dissertation, a doctoral study the candidate becomes entitled to the promotion into the scientific title of the „doctor of medical sciences“ (*Dr.Sci.Med.*).

(10) After receipt of the report on defended dissertation the Vice-dean for science sends a proposal for promotion of doctor of sciences to the President (Rector) of the University of Belgrade who promotes him/her.

(11) If the student fails to defend his/her doctoral dissertation, he/she may not apply for another doctoral dissertation on the basis of the same data (article 34 paragraph 2 point 3)

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**Covering the Cost**

**Article 37**

(1) Candidate shall reimburse:

1) Administrative costs such as the cost of application for approval of the doctoral dissertation and its processing, approval of the doctoral dissertation, evaluation of the finished doctoral dissertation, and defense of the finished doctoral dissertation;

2) operating cost of the Commission in certain stages of approval and defense of the doctoral dissertation;

(2) If the same person is a member of more Commissions evaluating the same dissertation referred to in paragraph 1, point 2 of this article, he/she shall receive the full amount of fee for work in one Commission, 35% of the full amount for his/her work in the other.

(3) Candidate shall deposit no less than 60% of the amount referred to in paragraph 1 point 1 of this article on the occasion of concluding the contract on application for doctoral dissertation, and the rest on the occasion of submitting the finished doctoral dissertation for evaluation.

(4) Candidate shall deposit no less than 50% of the amount referred to in paragraph 1 point 2 of this article on the occasion of applying for approval of the doctoral dissertation topic, and the rest when he/she submits the finished doctoral dissertation.

(5) A Faculty associates who earned his/her title of master of science at this Faculty may be exempted from the payment of the whole or part of fees referred to in paragraph 1 point 1, which is decided by the Dean upon request of the candidate and opinions of
the head of Department at which the candidate is employed.
(6) The payments effectuated by the candidate are non-refundable.
(7) The amount and structure of cost referred to in paragraph 1 points 1 & 2 shall be revised by the Faculty Council at least once a year.

EQUALITY OF TITLES „GRADUATE” AND „MASTER”

Article 38

According to authenticated interpretation of provisions of article 127 paragraphs 1 & 2 of the Law on Higher Education (Official Gazette of the Republic of Serbia, vol. 100/07) holders of titles „graduate” conferred pursuant to programs enacted before 10 September 2005 are eligible for enrollment to doctoral studies under the same conditions as holders of the master title, as specified in this regulation.

PROGRAM COUNCILS OF STUDY PROGRAMS FOR DOCTORAL STUDIES

Article 38a

(1) Pursuant to a decision of the Commission for Accreditation and Quality Assurance of the Republic of Serbia #612-00=1124/2011-04 of 25 November 2011 on accreditation of comprehensive study program for Doctoral Academic Studies – Medical Sciences (15 optional areas), in order to harmonize the mandates of the program council members, the mandates of the program council members shall be extended to expire on 30 September 2015 for all.”

VI. FINAL PROVISIONS

Article 39

(1) By enactment hereto, this regulation supersedes the Regulation on Mode of Application and Defense of Doctoral Dissertation at the Faculty of Medicine University of Belgrade of June 2004.

FACULTY OF MEDICINE
GENERAL COUNCIL
DEAN

Prof. dr Bogdan Đuričić